

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held September 3, 2024
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 3, 2024, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry and Eric Zetterholm. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Deron Harmon.

Item # 1 – Approval of Consent Agenda Items – See list attached.

- A. Approval and/or Corrections of the minutes of the Board meeting for August 19, 2024.
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- E. Approval of the Water Well Improvements Claims Docket.
- F. Approval of the FY 2024 Road Projects Claims Docket.
- G. Approval of the LPA Multi-use Trail Projects Claims Docket.
- H. Approval of the Liberty Park Improvements Claims Docket.
- I. Approval of the Adams Street Park Improvements Claims Docket.
- J. Approval of Castlewood's Tank Improvements Claims Docket.
- K. Approval of the North Flowood Drive Improvements Claims Docket.
- L. Approval of a 60-month lease agreement with RJ Young for the wide format printer and scanner for the Engineering Department.
- M. Approval of a professional service agreement between the City of Flowood and Appraisal Research Company, LLC to provide appraisal services for ten parcels for the East Metro Multi-Use Path.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

Item # 2 – Josh Carlisle – City Clerk

- A. Adopt the City of Flowood Fiscal Year October 1, 2024, to September 30, 2025, City Wide Budget

Josh Carlisle presented the fiscal year October 1, 2024, to September 30, 2025, city wide budgets for approval (copies attached). A motion was made by Alderman Flynt to adopt the fiscal year October 1, 2024, to September 30, 2025, city wide budgets. This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

- B. Approval of Change Order #1 for a decrease of \$214,528.21 for the contract with Hodges Land Services, LLC for the Gardens of Manship ditch improvements

Josh Carlisle presented and recommended approval of Change Order #1 for a decrease of \$214,528.21 for the contract with Hodges Land Services, LLC for the Gardens of Manship ditch improvements (copy attached). A motion was made by Alderman Robbins to approve Change Order #1 for a decrease of \$214,528.21 for the contract with Hodges Land Services, LLC for the Gardens of Manship ditch improvements. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

C. Approval of the Final Payment in the amount of \$15,444.00 and closeout documents with Hodges Land Services, LLC for the Gardens of Manship ditch improvements

Josh Carlisle presented and recommended approval of the Final Payment in the amount of \$15,444.00 and closeout documents with Hodges Land Services, LLC for the Gardens of Manship ditch improvements (copy attached). A motion was made by Alderman McDaniel to approve the Final Payment in the amount of \$15,444.00 and closeout documents with Hodges Land Services, LLC for the Gardens of Manship ditch improvements. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

D. Approval of Change Order #1 for an increase of \$8,607.50 for the contract with Efficient Power & Light, LLC for the Flowood Library lighting replacement

Josh Carlisle presented and recommended approval of Change Order #1 for an increase of \$8,607.50 for the contract with Efficient Power & Light, LLC for the Flowood Library lighting replacement (copy attached). A motion was made by Alderman McDaniel to approve Change Order #1 for an increase of \$8,607.50 for the contract with Efficient Power & Light, LLC for the Flowood Library lighting replacement. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

E. Approval of the Final Payment in the amount of \$14,032.88 and closeout documents with Efficient Power & Light, LLC for the Flowood Library lighting replacement

Josh Carlisle presented and recommended approval of the Final Payment in the amount of \$14,032.88 and closeout documents with Efficient Power & Light, LLC for the Flowood Library lighting replacement (copy attached). A motion was made by Alderman Harmon to approve the Final Payment in the amount of \$14,032.88 and closeout documents with Efficient Power & Light, LLC for the Flowood Library lighting replacement. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

Item # 3 - Other Business

There was no other business to come before the Board.

Item # 4 - Adjourn

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman Flynt whereupon the meeting was adjourned with the unanimous approval from all Board members present.


GARY RHOADS, MAYOR

ATTEST:


JOSH CARLISLE, CITY CLERK



CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held September 16, 2024
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 16, 2024, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, David Muse and Eric Zetterholm. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman Kathy Smith.

Item # 1 – Approval of Consent Agenda Items – See list attached.

- A. Approval and/or Corrections of the minutes of the Board meeting for September 3, 2024.
- B. Ratification and approval of the mayor signing an offer form for the entertainment for Flowood Family Festival 2025 to be held May 10, 2025.
- C. Approval of Resolution of the Mayor and Board of Aldermen amending and restating the City of Flowood Medical Benefits Plan effective October 1, 2024.
- D. Ratification of the City Clerk signing documents with Benefit Administration Services, Ltd and Xchange Benefits, LLC for the renewal of the health insurance plan and reinsurance policy.
- E. Approval of Resolution amending the Step Plan.
- F. Approval of Resolution accepting donation of vehicle and designating it as an unmarked vehicle.
- G. Approval of Resolution of the Mayor and Board of Aldermen of the City of Flowood, Mississippi amending the rates for the Refuge Golf Course.
- H. Approval of The Refuge Golf Course promotional green fee rates as stated in the attached memo.

A motion was made by Alderman McDaniel to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

Item # 2 – Eric Zetterholm – Police Chief

- A. Personnel Recommendation – Patrol Division Step 8 (Michael Mooney)

Eric Zetterholm recommended hiring Michael Mooney in a Patrol Division Step 8 position. A motion was made by Alderman Smith to hire Michael Mooney in a Patrol Division Step 8 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

- B. Personnel Recommendation – Patrol Division Step 8 (Clayton Hastings)


Eric Zetterholm recommended hiring Clayton Hastings in a Patrol Division Step 8 position. A motion was made by Alderman Harmon to hire Clayton Hastings in a Patrol Division Step 8 position. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 3 - Other Business

David Muse provided the Mayor and Board of Aldermen with an update on the G. Chastaine Flynt Memorial Library.

Item # 4 – Recess Meeting

Alderman Harmon made a motion to recess the meeting until September 30, 2024, at 5:00 p.m. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

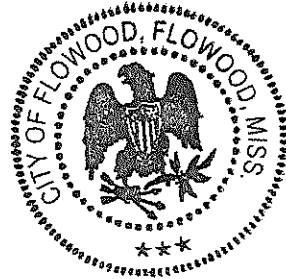


GARY RHOADS, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK



CITY OF FLOWOOD
RECESSED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held on September 30, 2024
5:00 PM

BE IT REMEMBERED THAT THE Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 30, 2024, at 5:00 P.M., when and where the following were present to wit:

Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Kirk McDaniel, Alderman Seth Robbins, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry.

The meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Robbins.

Item # 1 – City Clerk - Josh Carlisle

A. Amend the City of Flowood FYE 2024 Budgets

Josh Carlisle presented and recommended amending the City of Flowood FYE 2024 budgets (copies attached). A motion was made by Alderman Smith to amend the City of Flowood FYE 2024 budgets. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

B. Authorization to make the budgeted transfers and to clear any due to from accounts as of 9/30/24

Josh Carlisle requested authority to make the budgeted transfers and to clear any due to from accounts as of September 30, 2024. A motion was made by Alderman Robbins to authorize making the budgeted transfers and to clear any due to from accounts as of September 30, 2024. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

C. Authorization to transfer funds from State bond funds received from HB 603 for the North Flowood Drive and Liberty Park improvements

Josh Carlisle requested authority to transfer funds from State bond funds received from HB 603 for the North Flowood Drive and Liberty Park improvements. A motion was made by Alderman Harmon to authorize the transfer of funds from State bond funds received from HB 603 for the North Flowood Drive and Liberty Park improvements. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

D. Authorization to make weekly payrolls new rate of pay effective September 27, 2024


Josh Carlisle requested authority to make weekly payrolls new rate of pay effective September 27, 2024. A motion was made by Alderman Robbins granting authorization to make weekly payrolls new rate of pay effective September 27, 2024. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Item # 2 – Other Business

There was no other business to come before the Board.


Item # 3 – Adjourn

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn this recessed meeting. This motion was seconded by Alderman Smith whereupon the meeting was adjourned with unanimous approval from all Board Members present.



GARY RHOADS, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK

