

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held September 3, 2019**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 3, 2019 at 6:30 P.M., when and where the following were present to wit:

Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Don Flynt, Alderman Kathy Smith, Alderman Kirk McDaniel, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry, Garry Miller, Chief of Police Ricky McMillan, Fire Chief Jeffrey Welborn, Chris Bowers, Greg Wilcox, Jennifer Anderson, Tamela Bowers, and Mike Prestage.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Flynt.

Alderman McDaniel left the meeting.

**Item # 1 – Approval of the Consent Agenda**

- A. Approval and/or corrections of minutes of the board meeting for August 19, 2019.
- B. Approval of General Claims Docket, Supplemental Claims Docket, and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the Flowood R/C Park Claim Docket.
- E. Approval of the Water Well and Tank Project Claims Docket.
- F. Approval of the Water and Sewer 592 Improvements Claim Docket.
- G. Approval of the Old Fannin Road Overlay Claims Docket.
- H. Approval of the Liberty Park Improvements Claim Docket.
- I. Authorization for the Flowood Police Department to declare items (list attached) as surplus property to be auctioned and/or destroyed.
- J. Approval of payment to Hemphill Construction in the amount of \$32,649.59 for the emergency sewer repair that was declared at the August 5, 2019 Board meeting.
- K. Authorization for the Mayor and City Clerk to sign the agreements related to the renewal of the Self-Insurance Fund Stop Loss Policy with FAIRCO.

A motion was made by Alderman Flynt to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

Alderman McDaniel returned to the meeting.

**Item # 2 – Adopt the City of Flowood Fiscal Year October 1, 2019 to September 30, 2020 City Wide Budgets – Josh Carlisle**

A motion was made by Alderman Flynt to adopt the City of Flowood fiscal year October 1, 2019 to September 30, 2020 city wide budgets (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

**Item # 3 - Jeffrey Welborn – Fire Chief**

- A. Personnel Recommendation – Training Officer/Division Chief Step 12+ (Timothy Upchurch)

Jeffrey Welborn recommended transferring Timothy Upchurch to a Training Officer/Division Chief Step 12+ position. A motion was made by Alderman McDaniel to transfer Timothy Upchurch to a Training Officer/Division Chief Step 12+ position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 4 – Ricky McMillian – Police Chief**

## A. Personnel Recommendation – Patrolman Step 3 (Ryan Danny Edwards)

Ricky McMillian recommended hiring Ryan Danny Edwards in a Patrolman Step 3 position. A motion was made by Alderman Smith to hire Ryan Danny Edwards in a Patrolman Step 3 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

## B. Personnel Recommendation – Dispatcher Step 3 (Charles Harrison IV)

Ricky McMillian recommended hiring Charles Harrison IV in a Dispatcher Step 3 position. A motion was made by Alderman Harmon to hire Charles Harrison IV in a Dispatcher Step 3 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 5 – Chris Bowers – Parks & Recreation Director**

## A. Personnel Recommendation – Parks Department Laborer 3 Step 7 (Thomas Boone)

Chris Bowers recommended hiring Thomas Boone in a Parks Department Laborer 3 Step 7 position. A motion was made by Alderman Flynt to hire Thomas Boone in a Parks Department Laborer 3 Step 7 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 6 - Garry Miller – Public Works Director**

## A. Personnel Recommendation – Street Division Laborer 3 Step 2 (Bryon Middleton)

Garry Miller recommended hiring Bryon Middleton in a Street Division Laborer 3 Step 2 position. A motion was made by Alderman Harmon to hire Bryon Middleton in a Street Division Laborer 3 Step 2 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

## B. Personnel Recommendation – Water Division Laborer 3 Step 2 (Jarvis Hollins)

Garry Miller recommended hiring Jarvis Hollins in a Water Division Laborer 3 Step 2 position. A motion was made by Alderman Smith to hire Jarvis Hollins in a Water Division Laborer 3 Step 2 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

## C. Approval of the preliminary plat for Biltmore Place

Garry Miller presented and recommended approval of the Biltmore Place preliminary plat. A motion was made by Alderman McDaniel to approve the Biltmore Place preliminary plat. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 7 – Approval of the appointment of Winifred Love as a City of Flowood Election Commissioner – Josh Carlisle**

Josh Carlisle recommended that Winifred Love be appointed to serve as a City of Flowood Election Commissioner. A motion was made by Alderman Harmon to appoint Winnifred Love to serve as a City of Flowood Election Commissioner. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.


**Item # 8 - Other Business**

## A. An update on the Flowood Chamber of Commerce – Jennifer Anderson.

**Item # 9 - Adjourn**

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman McDaniel whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSHUA CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR PRO TEMPORE AND BOARD OF**  
**ALDERMEN OF THE CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held September 16, 2019**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor Pro Tempore and Board of Aldermen of the City of Flowood met at their regular meeting place on September 16, 2019 at 6:30 P.M., when and where the following were present to wit:

Mayor Pro Tempore Don Flynt, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Dusty Rhoads, Alderman Kirk McDaniel, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry, Garry Miller, Chief of Police Ricky McMillan, Greg Wilcox, Fire Chief Jeffrey Welborn, Chris Bowers, Paul Forster, and Mike Prestage.

The Meeting was called to order by Mayor Pro Tempore Flynt.

The invocation was given by Alderman Harmon.

**Item # 1 – Approval of the Consent Agenda**

- A. Approval and/or corrections of minutes of the board meeting for September 3, 2019.
- B. Approval of payment to Rankin County and the City of Flowood for the over collection of ad valorem taxes on the Market Street TIF area in the amount of \$74,401.35 to Rankin County and \$74,401.35 to the City.
- C. Approval of the Resolution requesting that the Mississippi Department of Revenue – Alcohol Beverage Control Division amend the designated hours for the sale of alcoholic beverages by resort area on- premises permittees located within the City of Flowood.
- D. Approval of the Resolution setting a public hearing to amend provisions of the Qualified Resort Area Ordinance.
- E. Approval of the Resolution setting a Public hearing to amend provisions of the Amended and Restated Ordinance Relating to the Retail Sale of Beer.
- F. Authorization for the Mayor and/or City Clerk to sign the policy documents with Lincoln National Life for the short- and long-term disability and the group life insurance policy.

A motion was made by Alderman McDaniel to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

**Item # 2 – Other Business**

- A. There was no other business.

**Item # 3 - Recess**

There being additional business to come before the Board, Alderman Rhoads made a motion to recess the meeting until September 30, 2019 at 5:15 P.M. This motion was seconded by Alderman Smith whereupon the meeting was recessed until September 30, 2019 at 5:15 P.M. with the unanimous approval from all Board members present.

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 DON FLYNT, MAYOR PRO TEMPORE

ATTEST:

  
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JOSHUA CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**RECESSED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE**  
**CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held on September 30, 2019**  
**5:15 PM**

**BE IT REMEMBERED THAT THE Mayor and Board of Aldermen of the** City of Flowood met at their regular meeting place on September 30, 2019 at 5:15 P.M., when and where the following were present to wit:

Mayor Gary Rhoads, Alderman Don Flynt, Alderman Kathy Smith, Alderman Kirk McDaniel, Alderman Dusty Rhoads, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry, Garry Miller, Ricky McMillian, Tamela Bowers and Greg Wilcox.

The meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Smith.

**Item # 1 – Approval of the Consent Agenda**

- A. Approval of the Resolution requesting that the Mississippi Department of Revenue – Alcohol Beverage Control Division amend the designated hours for the sale of alcoholic beverages by resort area on- premises permittees located within the City of Flowood.
- B. Approval of the Resolution setting a public hearing to amend provisions of the Qualified Resort Area Ordinance.
- C. Approval of the Resolution setting a Public hearing to amend provisions of the Amended and Restated Ordinance Relating to the Retail Sale of Beer.
- D. Approve the adoption and implementation of Guidelines of Procurement with federal funds in accordance with 2 CFRE 200.317 through 200.326 of the uniform administrative requirements, cost principles, and audit requirements of federal awards.

A motion was made by Alderman Flynt to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Rhoads and received unanimous approval from all Board members present.

**Item # 2 - Amend the City of Flowood FYE 2019 budgets – Josh Carlisle**

A motion was made by Alderman Rhoads to amend the City of Flowood FYE 2019 budgets (copies attached). This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

**Item # 3 – Authorization to make the budgeted transfers and to clear any due to from accounts as of 9/30/19 – Josh Carlisle**

A motion was made by Alderman McDaniel to authorize making the budgeted transfers and to clear any due to from accounts as of 9/30/2019. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Alderman Rhoads left the meeting.

**Item # 4 – Authorization to transfer the funds from the Bond Construction Fund to the General Fund for the Conference Center site work, golf course improvements, and Conference Center roadway as of 9/30/19 – Josh Carlisle**

A motion was made by Alderman McDaniel to transfer the funds from the Bond Construction Fund to the General Fund for the Conference Center site work, golf course improvements, and Conference Center roadway as of 9/30/19. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

**Item # 5 – Garry Miller – Public Works**

A. Approval of change order #1 for the contract with Eagle Golf and Athletics for the Refuge Golf Course improvements project.

A motion was made by Alderman Flynt to approve change order #1 (copy attached) for the contract with Eagle Golf and Athletics for the Refuge Golf Course Improvements project. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

B. Approval of the closeout documents and final payment in the amount of \$5,592.00 to Eagle Golf and Athletics for the Refuge Golf Course improvements project.

A motion was made by Alderman Smith to approve the closeout documents (copies attached) and final payment in the amount of \$5,592.00 to Eagle Golf and Athletics for the Refuge Golf Course improvements project. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

C. Approval of the change order #1 for the contract with Hemphill Construction for the conference center road project.

A motion was made by Alderman Flynt to approve change order #1 (copy attached) for the contract with Hemphill Construction for the conference center road project. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

D. Approval of the final and closeout documents with Hemphill Construction for the conference center road project.

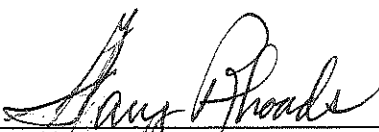
A motion was made by Alderman Flynt to approve the final and closeout documents (copies attached) with Hemphill Construction for the conference center road project. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 6 - Other Business**

**Item # 7 – Adjourn**

There being no further business to come before the Board, Alderman Smith made a motion to adjourn this recessed meeting. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

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GARY L. RHOADS, MAYOR

ATTEST:

  
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JOSHUA CARLISLE, CITY CLERK

