

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD,**  
**RANKIN COUNTY, MISSISSIPPI**  
**HELD September 6, 2016**  
**6:30PM**

**BE IT REMEMBERED THAT THE Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 6, 2016 at 6:30 P.M., when and where the following were present to wit:**

**Mayor Gary Rhoads, Alderman Don Flynt, Alderman Deron Harmon, Alderman Kirk McDaniel, and Joshua Carlisle, City Clerk and Alderman Kathy Smith. Alderman Dusty Rhoads was absent.**

**OTHERS PRESENT: Lem Adams, III, Garry Miller, Chief Richie McCluskey, Fire Chief Jeffrey Welborn, Paul Forster, Mike Prestage, Chuck Bailey, Nathan Crace, Ivory O. Horne, Gwendolyn Horne Smith, Maxine B. Horne, Austin White and Family, David Conn and Maxine L. Horne.**

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Flynt.

**Item # 1 – PUBLIC HEARING ON AN APPLICATION FILED BY TRP, LLC (SOMBRA MEXICAN KITCHEN) REQUESTING A SPECIAL USE PERMIT TO ALLOW THE FOLLOWING PARCEL OF LAND LOCATED AT 111 MARKET STREET TO BE DESIGNATED AS A QUALIFIED RESORT AREA ALLOWING THE SALE OF ALCOHOLIC BEVERAGES.**

The Mayor opened a public hearing on the above matter and asked for those desiring to speak for or against the Application to speak. David Conn appeared and spoke in favor of the application. No one spoke in opposition to the application.

A motion was made by Alderman McDaniel to approve the Ordinance Granting A Special Use Permit to allow the following parcel of land located at 111 Market Street to be designated as a qualified resort area allowing the sale of alcoholic beverages. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present. (ordinance attached)

Alderman McDaniel left the meeting.

**Item # 2 – APPROVAL OF CONSENT AGENDA ITEMS – SEE LIST ATTACHED**

- A. Approval and/or corrections of minutes of the board meeting for August 15,2016.**
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and paid Claims Docket.**
- C. Approval of the Refuge Golf Course Claim Docket.**
- D. Approval of the Flowood RIC Track Claim Docket.**
- E. Approval of the Wirtz Road Bike Trail Claim Docket.**
- F. Approval of the Water Well and Tank Project Claims Docket.**
- G. Authorization for the Mayor to sign a contract with Johnny Dewitt to provide Emergency Management Services for the City of Flowood in the amount of \$40,000 per year paid in equal monthly payments.**
- H. Approval of RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF FLOWOOD, MISSISSIPPI REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION TO ADOPT A RESOLUTION TO DECLARE THE NECESSITY FOR THE ISSUANCE OF STATE GENERAL OBLIGATION BONDS.**
- I. Authorization for Mayor to sign a letter of Declaration of necessity to issue bonds for the \$1,600,000 in State General Obligation bonds and also complete a IRS Form W-9.**
- J. Approval of RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD, MISSISSIPPI, TO**

**EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY OR ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, IN ONE OR MORE SERIES, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TWENTY MILLION DOLLARS (\$20,000,000), TO RAISE MONEY FOR THE PURPOSE OF THE ACQUISITION, CONSTRUCTION, RECONSTRUCTION, EXPANSION, IMPROVEMENT, FURNISHING, EQUIPPING AND REPAIRING OF A CONFERENCE CENTER AND OTHER RELATED AND ANCILLARY FACILITIES IN SAID CITY, ALL AS AUTHORIZED BY THE LAWS OF THE STATE OF MISSISSIPPI; DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.**

**K. Approval of a Memorandum of Understanding between the City of Flowood Police Department and Mississippi Attorney General's Office Internet Crimes against Children Task Force.**

**L. Approval of payment and close out documents to Hemphill Construction in the amount of \$38,675.00 for renovations to the baseball fields at Liberty Park.**

**M. Approval of RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD, MISSISSIPPI APPROVING THE ACQUISITION OF CERTAIN PROPERTIES INCLUDED IN THE URBAN RENEWAL PLAN; AND FOR RELATED PURPOSES.**

**N. Authority for Mayor to execute easement document for relocation of water line on lots 4 and 5 of The Gate subdivision.**

A motion was made by Alderman Flynt to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Alderman McDaniel returned to the meeting.**

**Item # 3 – ADOPT THE CITY OF FLOWOOD FISCAL YEAR OCTOBER 1, 2016 TO SEPTEMBER 30, 2017 CITY WIDE BUDGETS- JOSH CARLISLE.**

A motion was made by Alderman Flynt to adopt the City of Flowood Fiscal Year October 1, 2016 to September 30, 2017 city wide budgets. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present. (Budgets attached)

**Item # 4 – JEFFREY WELBORN – FIRE CHIEF**

**A. PERSONNEL RECOMMENDATION – PRIVATE 2 STEP 1 (AUSTIN WHITE)**

Chief Welborn recommended that Austin White be hired as Private 2 Step 1. A motion was made by Alderman Flynt to hire Austin White as Private 2 Step 1. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**B. PERSONNEL RECOMMENDATION – PRIVATE 2 STEP 3 (JOHN GARRETSON)**

Chief Welborn recommended that John Garretson be hired as Private 2 Step 3. A motion was made by Alderman Smith to hire John Garretson as Private 2 Step 2. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**C. PERSONNEL RECOMMENDATION – PROMOTION OF BRIAN JOHNSON TO LIEUTENANT STEP 6**

Chief Welborn recommended that Brian Johnson be promoted to Lieutenant Step 6. A motion was made by Alderman Smith to promote Brian Johnson to Lieutenant Step 6. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

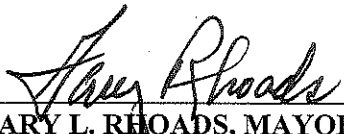
Item # 5 – OTHER BUSINESS:

A. UPDATE ON FLOWOOD CHAMBER OF COMMERCE – JENNIFER ANDERSON

Item # 6 – ADJOURN

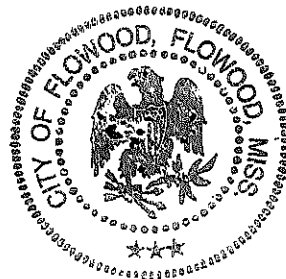
There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned upon the unanimous approval from all Board Members present.

\*\*\*\*\*

  
\_\_\_\_\_  
GARY L. RHOADS, MAYOR

ATTEST:

  
\_\_\_\_\_  
JOSHUA CARLISLE, CITY CLERK



**CITY OF FLOWOOD  
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD,  
RANKIN COUNTY, MISSISSIPPI  
HELD September 19, 2016  
6:30PM**

**BE IT REMEMBERED THAT THE Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 19, 2016 at 6:30 P.M., when and where the following were present to wit:**

**Mayor Gary Rhoads, Alderman Don Flynt, Alderman Deron Harmon, Alderman Kirk McDaniel, Alderman Kathy Smith, Alderman Dusty Rhoads and Joshua Carlisle, City Clerk.**

**OTHERS PRESENT: Lem Adams, III, Garry Miller, Chief of Police Richie McCluskey, Fire Chief Jeffrey Welborn, Paul Forster, Mike Prestage, Chuck Bailey, Chundra Denise Staten, Greg Doyle, Johnny Dewitt and Ronnie Bagwell.**

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Flynt.

Alderman McDaniel left the meeting.

**Item # 1 - APPROVAL OF CONSENT AGENDA ITEMS – SEE LIST ATTACHED**

- A. Approval and/or corrections of minutes of the September 6, 2016 board meeting.**
- B. Approval of payment to Rankin County and the City of Flowood for the over collection of ad valorem taxes on the Market Street TIF area in the amount of \$59,971.72 to Rankin County and \$59,971.72 to the City.**
- C. Approval of the Water Tank Rehabilitation Claims Docket.**
- D. Authorization for the Mayor and City Clerk to sign an Engagement Letter with Haddox Reid Eubank Betts PLLC to perform the Fiscal Year Ending September 30, 2016 Financial and Single Audit.**
- E. Approval of Mayor to sign a lease agreement with Entergy Mississippi to provide lighting along HWY 475/ Airport Road.**
- F. Approval of agreement with Security Card Services to provide processing for the online Water Bill Pay and authorization to cancel the City's agreement with Global Card Processing.**
- G. Approval of Richie McCluskey as a Secondary Signatory Official for the FY 2017 Mississippi Office of Highway Safety Grant.**
- H. Approval Ordinance amending STEP Plan**
  - 1. Approval to hire Johnny Dewitt as Emergency Operations Manager to work fifty percent of the hours and receive fifty percent of the salary set by the Step Plan for the position of Emergency Operations Manager.**
  - J. Approval to hire Danny Prestage as Heavy Equipment Operator to work fifty percent of the hours and receive fifty percent of the salary set by the Step Plan for the position of Heavy Equipment Operator.**
- K. Authorization to apply for a Homeland Security Grant for the Flowood Police Department.**

A motion was made by Alderman Rhoads to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Alderman McDaniel returned to the meeting.

**Item # 2 – AMENDMENT OF THE FY 2016 CITY WIDE BUDGETS.**

A motion was made by Alderman Harmon to amend the FY 2016 City Wide Budgets (copy attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 3 – RICHIE MCCLUSKEY – POLICE CHIEF**

**A. PERSONNEL RECOMMENDATION – DEPUTY COURT CLERK STEP 6 (CHUNDRA DENISE STATEN)**

Chief McCluskey recommended that Chundra Denise Staten be hired as Deputy Court Clerk Step 6. A motion was made by Alderman Rhoads to hire Chundra Denise Staten as Deputy Court Clerk Step 6. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 4 – GARRY MILLER – PUBLIC WORKS**

**A. PERSONNEL RECOMMENDATION – MECHANIC HELPER STEP 2 (PHILLIP MARTINDALE)**

Garry Miller recommended that Phillip Martindale be hired as Mechanic Helper Step 2. A motion was made by Alderman Harmon to hire Phillip Martindale as Mechanic Helper Step 2. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

**B. APPROVAL OF FINAL PLAT FOR GARDENS OF MANSHIP PHASES 5 AND 6**

A motion was made by Alderman Rhoads to approve the final plat for Gardens of Manship phases 5 and 6. This motion was seconded by Alderman Flynt.

**Item # 5 – OTHER BUSINESS:**

A motion was made by Alderman Flynt to increase the Step plan by 2% across the board for all positions in the Step plan for cost of living. This motion was seconded by Alderman Rhoads. During the discussion period Alderman McDaniel expressed concern about approving the motion in its current form and stated that while he was not necessarily opposed to an increase, he asked the board to consider delaying the motion until the next scheduled meeting or the one thereafter during which time the city could have Mississippi State Extension Service provide a comprehensive comparative study of Flowood's payroll step plan and address any payroll adjustments at that time. A vote was taken on the motion and the Board voted as follows:

Alderman Rhoads-----Yea

Alderman Flynt-----Yea

Alderman Harmon-----Yea

Alderman Smith-----Yea

Alderman McDaniel---Nay

The motion carried.


**Item # 6 – ADJOURN**

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned upon the unanimous approval from all Board Members present.

\*\*\*\*\*

  
\_\_\_\_\_  
GARY L. RHOADS, MAYOR

ATTEST:

  
\_\_\_\_\_  
JOSHUA CARLISLE, CITY CLERK

