

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held November 4, 2024
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on November 4, 2024, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Tamela Bowers, Jeffrey Welborn, Daniel Lang, and Paul Forster. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Seth Robbins.

Item # 1 – Approval of Consent Agenda Items

- A. Approval and/or Corrections of the minutes of the Board meeting for October 21, 2024.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- E. Approval of the Water Meter Changeout Claims Docket.
- F. Approval of the FY 2024 Road Projects Claims Docket.
- G. Approval of the LPA Multi-use Trail Projects Claims Docket.
- H. Approval of the Liberty Park Improvements Claims Docket.
- I. Approval of the Adams Street Park Improvements Claims Docket.
- J. Approval of the North Flowood Drive Improvements Claims Docket.
- K. Approval of the Water Well Improvements Claims Docket.
- L. Approval of the Castlewoods Water Tank Improvements Claims Docket.
- M. Approval of payment to MS Municipal Liability Plan for liability coverage for the period 1/1/2025 – 12/31/2025 in the amount of \$139,642.66.
- N. Approval of the FY 2025 clothing allowance for the Criminal Investigative Division.
- O. Authorization to execute an agreement between the City of Flowood Fire Department and University of Mississippi Medical Center for 2025 OSHA/NFPA physicals.
- P. Authorization to seek and accept the donation of a temporary construction easement from Hartfield Academy to assist with the construction of the multi-use bike path.
- Q. Approval of Memorandum of Understanding entered between the Department of Finance and Administration and the City of Flowood Board of Aldermen for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Flowood in paying costs associated with the local project specified in Section 10 of Senate Bill 2468 Regular Legislative Session.
- R. Approval and authorization of the Mayor signing an offer form for the entertainment for Flowood Family Festival 2025 to be held May 10, 2025.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

Item # 2 – Paul Forster – Director of Engineering

- A. Approval of the Final Payment in the amount of \$221,800.00 and Closeout Documents with Diamond K Tower, Inc. for the Dexter Drive cell tower

Paul Forster recommended approval of the Final Payment in the amount of \$221,800.00 and Closeout Documents with Diamond K Tower, Inc. for the Dexter Drive cell tower (copies attached). A motion was made by Alderman McDaniel to approve the Final Payment in the amount of \$221,800.00 and Closeout Documents with Diamond K Tower, Inc. for the Dexter Drive cell tower project. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

B. Approval of Change Order #1 for a decrease of \$7,917.50 for the contract with Hemphill Construction Co., Inc. for the water meter upgrade project

Paul Forster recommended approval of Change Order #1 for a decrease of \$7,917.50 for the contract with Hemphill Construction Co., Inc. for the water meter upgrade project (copy attached). A motion was made by Alderman Harmon to approve Change Order #1 for a decrease of \$7,917.50 for the contract with Hemphill Construction Co., Inc. for the water meter upgrade project. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

C. Approval of the Final Payment in the amount of \$2,404.10 and Closeout Documents with Hemphill Construction Co., Inc. for the water meter upgrade project

Paul Forster recommended approval of the Final Payment in the amount of \$2,404.10 and Closeout Documents with Hemphill Construction Co., Inc. for the water meter upgrade project (copies attached). A motion was made by Alderman Harmon to approve the Final Payment in the amount of \$2,404.10 and Closeout Documents with Hemphill Construction Co., Inc. for the water meter upgrade project. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Item # 3 – Eric Zetterholm – Police Chief

A. Personnel Recommendation – Patrol Division, Step 6 (Charles Goodwin)

Chief Zetterholm recommended hiring Charles Goodwin in a Patrol Division, Step 6 position. A motion was made by Alderman Flynt to hire Charles Goodwin in a Patrol Division, Step 6 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Item # 4 - Other Business

A motion was made by Alderman McDaniel to cancel the second board meeting of November which is currently scheduled for November 18, 2024, and the second board meeting of December which is currently scheduled for December 16, 2024. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 5 - Adjourn

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.



GARY RHOADS, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK

