

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held July 3, 2023**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on July 3, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman Smith.

**Item # 1 – Approval of Consent Agenda Items – See list attached.**

- A. Approval and/or Corrections of the minutes of the Board meeting for June 19, 2023.
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the North Flowood Well Improvements Docket.
- E. Approval of the proposed Bike/Multiuse trail Claims Docket.
- F. Approval of the North Flowood and Grants Ferry Well Rehab Project Claims Docket.
- G. Approval of the Water and Sewer 592 Improvements Claims Docket.
- H. Approval of the Dogwood Festival Improvements and East Metro Traffic Signals Claims Docket.
- I. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- J. Approval of the Pinehaven Subdivision Improvements Claims Docket.
- K. Approval of the transfer of Justin Frazier from the position of Sergeant to Patrolman with his rate of pay returning to his patrol division rate of pay.
- L. Determination of an emergency repair and approval for the repair of water tank that was leaking and authorization for the payment in the amount of \$9,000.00 to the Mississippi Rural Tank Service, Inc. for said emergency pursuant to MCA sec. 31-7-1(f).
- M. Approval of Resolution authorizing the City of Flowood to sell Chief Richard McMillian his issued Department sidearm in compliance with state statute.
- N. Ratification of the Acting Police Chief signing a Memorandum of Agreement between the Veteran's Affairs Police Department and the Flowood Police Department.
- O. Approval of Resolution declaring the intention of the mayor and board of aldermen of the City of Flowood, Mississippi to issue tax increment financing bonds of said municipality in an aggregate principal amount not to exceed \$5,000,000 to finance the cost of installing and constructing certain improvements for the Pinelands development and related improvements within said city, in accordance with chapter 45 of title 21, Mississippi Code of 1972, as amended and supplemented from time to time, which Pinelands development is a project eligible for tax increment financing according to said act; and that a public hearing be conducted in connection with the tax increment financing plan for said project, and for related purposes.
- P. Approval of Resolution accepting Deed of Dedication from WC Diversified Holdings LLC.
- Q. Approval of Resolution accepting Deed of Dedication from Michael L. Kelly & Charlene Gentry Kelly.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

**Item # 2 – Eric Zetterholm – Acting Police Chief**

A. Personnel Recommendation – Patrol Division Step 1 (Kendarrius Richmond)

Acting Police Chief Eric Zetterholm recommended hiring Kendarrius Richmond in a Patrol Division Step 1 position. A motion was made by Alderman Harmon to hire Kendarrius Richmond in a Patrol Division Step 1 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

**Item # 3 – Jeffrey Welborn – Fire Chief**

A. Personnel Recommendation – Private 2 Step 1 (Brady A. Little)

Jeffrey Welborn recommended hiring Brady A. Little in a Private 2 Step 1 position. A motion was made by Alderman Harmon to hire Brady A. Little in a Private 2 Step 1 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Private 2 Step 1 (Jaderyk J. McKinnis)

Jeffrey Welborn recommended hiring Jaderyk J. McKinnis in a Private 2 Step 1 position. A motion was made by Alderman Harmon to hire Jaderyk J. McKinnis in a Private 2 Step 1 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 4 – Josh Carlisle – City Clerk**

A. Personnel Recommendation – Billing Clerk Step 6 (Sandy Pruitt)

Josh Carlisle recommended hiring Sandy Pruitt in a Billing Clerk Step 6 position. A motion was made by Alderman Robbins to hire Sandy Pruitt in a Billing Clerk Step 6 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

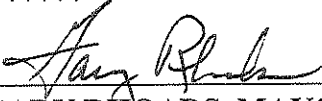
**Item # 5 - Other Business**

There was no other business to come before the board.

**Item # 6 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSH CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held July 17, 2023**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on July 17, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins (participated in the meeting by telephone), Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Tamela Bowers, Eric Zetterholm, Daniel Lang, Chris Gouras, Chris Bowers, Cory Ladner, Paul Forster, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Flynt.

**Item # 1 – Public hearing on the adoption and implementation of the “Tax Increment Financing Plan for The Pinelands, City of Flowood, Mississippi, June 2023”**

The required Resolution of Intent having been adopted and notice of this public hearing having been published; the Mayor opened the public hearing and invited anyone to speak for or against adoption of the resolution (copy attached). Chris Gouras summarized the plan and spoke in favor of adoption of the resolution. No one spoke against adoption of the resolution. The Mayor closed the public hearing.

A motion was made by Alderman Smith to adopt the resolution approving the adoption and implementation of the “Tax Increment Financing Plan for The Pinelands, City of Flowood, Mississippi, June 2023.” The motion was seconded by Alderman Flynt and received unanimous approval from all Board members.

**Item # 2 – Approval of the Development and Reimbursement Agreement between the City of Flowood, Mississippi and Pinelands Development for the “Tax Increment Financing Plan for the Pinelands, City of Flowood, Mississippi, June 2023**

A motion was made by Alderman McDaniel to approve the Development and Reimbursement Agreement (copy attached) between the City of Flowood, Mississippi and Pinelands Development for the “Tax Increment Financing Plan for The Pinelands, City of Flowood, Mississippi, June 2023.” The motion was seconded by Alderman Smith and received unanimous approval from all Board members.

**Item # 3 - Approval of Consent Agenda Items – See list attached.**

- A. Approval and/or Corrections of the minutes of the Board meeting for July 3, 2023.
- B. Authorization to advertise the public hearing for the FY 2024 City-Wide Budgets and tax levy in the Rankin County News. The hearing date will be August 21, 2023.
- C. Approval to accept the FY 2024 402 Police Traffic Services Grant in the amount of \$118,499.00 from the Mississippi Department of Public Safety.
- D. Approval of a resolution approving Development Agreement between the City of Flowood, LBD Parking LLC, and Bensco LLC for the extension of Strickland Road and Treetops Boulevard.
- E. Authorization for the mayor to sign Memorandum of Agreement between the Mississippi Transportation Commission and the City of Pearl and the City of Flowood whereby MDOT is taking over the construction of the West Rankin Parkway.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Harmon and received unanimous approval from all Board members.

**Item # 4 – Eric Zetterholm – Acting Police Chief**

A. Personnel Recommendation – Patrol Division, Step 1 (Andrew Guthrie)

Eric Zetterholm recommended hiring Andrew Guthrie in a Patrol Division, Step 1 position. A motion was made by Alderman Smith to hire Andrew Guthrie in a Patrol Division, Step 1 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members.

B. Personnel Recommendation – Dispatcher, Step 2 (Samantha Miller)

Eric Zetterholm recommended hiring Samantha Miller in a Dispatcher Step 2 position. A motion was made by Alderman McDaniel to hire Samantha Miller in a Dispatcher Step 2 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members.

C. Personnel Recommendation – Promotion of Heather Winters from Corporal to Sergeant Step 6

Eric Zetterholm recommended promoting Heather Winters from Corporal to a Sergeant Step 6 position. A motion was made by Alderman Smith to promote Heather Winters from Corporal to a Sergeant Step 6 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members.

**Item # 5 – Paul Forster – Director of Utilities and Engineering**

A. Approval of the Final Plat for Bristol Crossing

Paul Forster presented and recommended approval of the Final Plat for Bristol Crossing. A motion was made by Alderman Flynt to approve the Final Plat for Bristol Crossing. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members.

**Item # 6 – Chris Bowers – Parks and Recreation**

A. Personnel Recommendation – Laborer Step 1 (Landon Pope)

Chris Bowers recommended hiring Landon Pope in a Laborer Step 1 position. A motion was made by Alderman Harmon to hire Landon Pope in a Laborer Step 1 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members.

**Item # 7 – Cory Ladner – Public Works Operations**

A. Personnel Recommendation – Shop Mechanic Step 1 (Austin Pullens)

Cory Ladner recommended hiring Austin Pullens in a Shop Mechanic Step 1 position. A motion was made by Alderman Harmon to hire Austin Pullens in a Shop Mechanic Step 1 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members.


**Item # 8 - Other Business**

There was no other business to come before the board.

**Item # 9 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSH CARLISLE, CITY CLERK

