

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held January 6, 2025**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on January 6, 2025, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Tamela Bowers, Jeffrey Welborn, Daniel Lang, Paul Forster, Cory Ladner, and Chris Bowers. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Harmon.

**Item # 1 – Approval of Consent Agenda Items**

- A. Approval and/or Corrections of the minutes of the Board meeting for December 2, 2024.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the Liberty Park Improvements Claims Docket.
- E. Approval of the FY 2024 Road Projects Claims Docket.
- F. Approval of the LPA Multi-use Trail Projects Claims Docket.
- G. Approval of the Adams Street Park Improvements Claims Docket.
- H. Approval of the North Flowood Drive Improvements Claims Docket.
- I. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- J. Approval of the Water Well Improvements Claims Docket.
- K. Approval of the Castlewoods Water Tank Improvements Claims Docket.
- L. Approval of the Highway 25 Utility Relocation Claims Docket.
- M. Approval of resolution of the Mayor and Board of Aldermen of the City of Flowood, Mississippi requesting that Rankin County delay issuing a certificate of occupancy for buildings located outside the city municipal boundaries until the city inspects its utility locations. This resolution replaces the version adopted at the December 2, 2024, Board of Aldermen meeting.
- N. Authorization for the Mayor to accept a Deed of Dedication for permanent utility easement from Lost Pine Development II, LLC.
- O. Approval of a Memorandum of Understanding between the City of Flowood and Vigilant Solutions for sharing LPR detection and hotlists.
- P. Approval of the Mutual Aid Agreement between Jackson Municipal Airport Authority and the City of Flowood.
- Q. Determination of an emergency repair and approval for the repair of the Walmart lift station pursuant to MCA sec. 31-7-1(f).
- R. Reappointment of Clayton Hodge as an election commissioner and the appointment of Tony Carlisle and Terry Hill as election commissioners for the 2025 election cycle.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

**Item # 2 – Eric Zetterholm – Police Chief**

- A. Personnel Recommendation – Patrol Division, Step 8 (Timothy Covington)

Chief Zetterholm recommended hiring Timothy Covington in a Patrol Division, Step 8 position. A motion was made by Alderman Harmon to hire Timothy Covington in a Patrol Division, Step 8 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

**B. Personnel Recommendation – Promotion of Jarrot Langston to Sergeant Step 8**

Chief Zetterholm recommended promoting Jarrot Langston to a Sergeant Step 8 position. A motion was made by Alderman Harmon to promote Jarrot Langston to a Sergeant Step 8 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 3 – Jeffrey Welborn – Fire Chief**

**A. Personnel Recommendation – Private II Step 3 with Paramedic stipend (Cameron M. Brown)**

Chief Welborn recommended hiring Cameron M. Brown in a Private II Step 3 position with Paramedic stipend. A motion was made by Alderman Robbins to hire Cameron M. Brown in a Private II Step 3 position with Paramedic stipend. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 4 – Paul Forster – Director of Engineering**

**A. Approval of the Final Plat for Pinehurst Phase 8**

Paul Forster presented and recommended approval of the Final Plat for Pinehurst Phase 8. A motion was made by Alderman Robbins to approve the Final Plat for Pinehurst Phase 8 (copy attached). This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

**Item # 5 – Approval of Resolution accepting Special Warranty Deed of Dedication from Independence Condominium Association**

Independence Condominium Association presented a Special Warranty Deed of Dedication dedicating its streets and roads to the City of Flowood. A motion was made by Alderman Flynt to approve the Resolution accepting a Special Warranty Deed of Dedication from Independence Condominium Association dedicating its roads and streets to the City of Flowood (copies attached). This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 6 – Consideration of the termination of Employee #10-102**

A motion was made by Alderman Robbins to enter a closed session for a determination to declare an executive session. Individuals in attendance exited the meeting room and the Mayor and Board entered the closed session. After discussion, Alderman McDaniel seconded the motion to enter executive session to consider the recommendation to terminate the employment of Employee #10-102 (Landon Sills). The motion received unanimous approval from all Board members present.

Rusty Fortenberry announced to the public that Alderman McDaniel seconded the motion to declare an executive session and that the Board unanimously voted to enter an executive session to consider a recommendation to terminate the employment of Employee #10-102. Josh Carlisle, Eric Zetterholm, Rusty Fortenberry, Chris Bowers, Landon Sills and his parents, Mitch and Kay Sills remained in the executive session. Landon Sills personnel file was available for inspection by the Mayor and Board of Aldermen. Chris Bowers summarized his recommendation to terminate the employment of Landon Sills as set forth in his October 22, 2024, Memo, November 26, 2024, Written Reprimand, and December 17, 2024, recommendation for termination (copies attached). Landon Sills stated his position to the Mayor and Board of Aldermen. After discussion and questions between the Mayor and Landon Sills, Landon left the meeting room stating, "I don't want to work for you sorry suckers anyway." Mitch and Kay Sills exited the meeting room with Landon. The Sills family also departed City Hall. A motion was made by Alderman Harmon to

exit the executive session. This motion was seconded by Alderman Flynt and received unanimous approval from all Board members present.

Rusty Fortenberry announced to the public that a motion to exit the executive session had been made by Alderman Harmon and that the motion was seconded by Alderman Flynt. The public was informed that the motion received unanimous approval from all Board members. It was also announced to the public that no action was taken during the executive session.

Alderman McDaniel made a motion to accept Landon Sills verbal resignation from employment with the city. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

**Item # 7 - Other Business**

There was no other business to come before the Board.

**Item # 8 - Adjourn**

Alderman Flynt made a motion to adjourn the meeting. This motion was seconded by Alderman Harmon whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSH CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held January 21, 2025**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on January 21, 2025, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Paul Forster and Eric Zetterholm. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Robbins.

**Item # 1 – Approval of Consent Agenda Items**

- A. Approval and/or Corrections of the minutes of the Board meeting for January 6, 2025.
- B. Authorization to request a budget modification for the FY 2025 Police Traffic Services Grant for an increase of \$60,000.00 to a total grant amount of \$218,574.00.
- C. Authorization to apply for the FY 2026 Police Traffic Services Grant in the amount of \$222,024.76 from the MS Department of Public Safety.
- D. Ratification of memorandum sent to landscape employees regarding change in work hours.
- E. Approval of the Mayor signing an offer form for the entertainment for the Flowood Family Festival 2025 to be held May 10, 2025.
- F. Approval of Resolution of the Mayor and Board of Aldermen of the City of Flowood, Mississippi approving the Interlocal Cooperation Agreement by and between Rankin County and The City of Flowood for the Planning, Engineering and Construction of Fannie Cook Parkway.
- G. Approval of contract with Wier Boerner Allin Architecture, LLC to provide architectural services for the interior improvements of the Flowood Library.
- H. Authorization for the Mayor and City Clerk to sign the Master Services Engagement Letter and Statement of work with BMSS Advisors and CPAs to perform the Fiscal Year ending September 30, 2024, Financial Audit.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

**Item # 2 – Eric Zetterholm – Police Chief**

- A. Personnel Recommendation – Dispatcher Step 6 (Kandice McGill)

Chief Zetterholm recommended hiring Kandice McGill in a Dispatcher Step 6 position. A motion was made by Alderman Harmon to hire Kandice McGill in a Dispatcher Step 6 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

- B. Personnel Recommendation – Promotion of Barry Stingley to Sergeant Step 7

Chief Zetterholm recommended promoting Barry Stingley to a Sergeant Step 7 position. A motion was made by Alderman Smith to promote Barry Stingley to a Sergeant Step 7 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Promotion of Jerry Adair to Corporal Step 8

Chief Zetterholm recommended promoting Jerry Adair to a Corporal Step 8 position. A motion was made by Alderman Robbins to promote Jerry Adair to a Corporal Step 8 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

D. Presentation of the Officer of the Year Award to Heather Winters

Eric Zetterholm recognized Heather Winters for her exceptional detective work during the previous year. The Mayor and Board of Aldermen presented Detective Winters with a plaque honoring her as the Flowood Police Department Officer of the Year.

**Item # 3 - Other Business**

There was no other business to come before the Board.

**Item # 4 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman McDaniel whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:



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JOSH CARLISLE, CITY CLERK

