

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held January 3, 2023**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on January 3, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Tamela Bowers, Ricky McMillian, Daniel Lang, Paul Forster, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman McDaniel.

**Item # 1 – Tabled Public Hearing from October 17, 2022, and November 7, 2022, pursuant to MCA 21-19-11 regarding determination of a public nuisance at 3905 Underwood Drive and 3825 Willow Drive (Parcel # E09M000004) - Rusty Fortenberry**

Rusty Fortenberry advised the Board that the property owner has demolished the structures and located a dumpster on site. Code Enforcement Officer, Shannon Spence, submitted a letter (copy attached) in support of tabling this matter until the next Board meeting scheduled for January 17, 2023, to allow the owner to finish cleaning the property.

A motion was made by Alderman Harmon to table this matter until the Board meeting scheduled for January 17, 2023. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

Alderman Harmon exited the meeting.

**Item # 2 – Approval of Consent Agenda Items – See list attached**

- A. Approval and/or Corrections of the minutes of the Board meeting for December 5, 2022.
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the Water and Sewer 592 Improvements Claims Docket.
- E. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- F. Approval of Pinehaven Subdivision Improvements Claims Docket.
- G. Approval of the North Flowood Drive Improvements Claims Docket.
- H. Approval of the LPA Multi-use Trail Projects Claims Docket.
- I. Approval of the Library Improvements Claims Docket.
- J. Approval of the transfer of Amber Sutton from the communications division to the patrol division with rate of pay changing from Dispatcher Step 2 to Patrol Step 2.
- K. Authorization for the mayor and city clerk to sign a Paramedic Training Agreement between the city and Lt. Andrew Carcich for the 2023 class year.
- L. Approval of a Resolution appointing the Directors to the City of Flowood Best d/b/a the Flowood Chamber of Commerce Board of Directors for the years 2023 and 2024.
- M. Authorization to advertise a notice of public hearing to consider adoption of a revised and amended ordinance of the City of Flowood, Mississippi prohibiting smoking in public places.
- N. Approval of the entertainer contract for the Flowood Family Festival to be held May 13, 2023, subject to final review by the city attorney.
- O. Approval of auxiliary table of water service tap fees.

- P. Approval of the demotion of employee #331-62 from the rank of Combat Lieutenant to Private.
- Q. Approval of the suspension of employee #506-08 and #101-11 for three days without pay beginning January 4, 2023.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

**Item # 3 – Ricky McMillian – Police Chief**

- A. Personnel Recommendation – Dispatcher Step 4 (Tiffany Bright)

Ricky McMillian recommended hiring Tiffany Bright in a Dispatcher Step 4 position. A motion was made by Alderman McDaniel to hire Tiffany Bright in a Dispatcher Step 4 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item #4 – Jeffrey Welborn – Fire Chief**

- A. Personnel Recommendation – Private II Step 1 (Cade R. Sessions)

Jeffrey Welborn recommended hiring Cade R. Sessions in a Private II Step 1 position. A motion was made by Alderman Flynt to hire Cade R. Sessions in a Private II Step 1 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Alderman Harmon returned to the meeting.

- B. Personnel Recommendation – Private II Step 2 (Caleb Reeves)

Jeffrey Welborn recommended hiring Caleb Reeves in a Private II Step 2 position. A motion was made by Alderman Smith to hire Caleb Reeves in a Private II Step 2 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

- C. Personnel Recommendation – Private II Step 3 (Joshua J. Gray)

Jeffrey Welborn recommended hiring Joshua J. Gray in a Private II Step 3 position. A motion was made by Alderman Robbins to hire Joshua J. Gray in a Private II Step 3 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 5 – Paul Forster – Director of Utilities and Engineering**

- A. Personnel Recommendation – Water Department Laborer Step 2 (Joshua Alexander)

Paul Forster recommended hiring Joshua Alexander in a Water Department Laborer Step 2 position. A motion was made by Alderman McDaniel to hire Joshua Alexander in a Water Department Laborer Step 2 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 6 – Other Business**

There was no other business to come before the Board.

**Item # 7 - Adjourn**

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman Flynt whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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 GARY RHOADS, MAYOR

ATTEST:

*for Carlisle*  
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JOSH CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR PRO TEMPORE AND BOARD OF**  
**ALDERMEN OF THE CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held January 17, 2023**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor Pro Tempore and Board of Aldermen of the City of Flowood met at their regular meeting place on January 17, 2023, at 6:30 P.M.

The following members were present: Mayor Pro Tempore Don Flynt, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Ricky McMillian, Daniel Lang, Chris Bowers, Paul Forster, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Pro Tempore Don Flynt.

The invocation was given Alderman Harmon.

**Item # 1 – Tabled Public Hearing from October 17, 2022, November 7, 2022, and January 3, 2023, pursuant to MCA 21-19-11 regarding determination of a public nuisance at 3905 Underwood Drive and 3825 Willow Drive (Parcel # E09M000004) - Rusty Fortenberry**

Mayor Pro Tempore Don Flynt opened the public hearing. The October 17, 2022, November 7, 2022, and January 3, 2023, minutes and pertinent attachments to those Minutes are attached hereto and incorporated herein by reference. Flowood Code Enforcement Officer Shannon Spence presented testimony as to the condition of the property identified above. A picture of the current state of the property was presented and attached to the minutes. Shirley Davis spoke on behalf of the property owners as to the current condition of the property stating that quotes had been obtained to remove the dilapidated homes that had been torn down and that additional time was needed to clean the property. Mayor Pro Tempore Flynt closed the public hearing.

A motion was made by Alderman Harmon to adopt a resolution (copy attached) declaring the property to be in a state of uncleanness as to be a menace to the public health and safety of the community and directing the city to clean the property if not done so by the owner within thirty days of this date. This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

**Item # 2 – Approval of Consent Agenda Items – See list attached**

Alderman McDaniel requested that Item E be added to the consent agenda.

- A. Approval and/or corrections of the minutes of the Board meeting for January 3, 2023.
- B. Authorization for the mayor to accept a deed of dedication for a permanent utility easement and temporary construction easement from Pinelake Baptist Church of Rankin County.
- C. Authorization for the mayor to accept a deed of dedication for a permanent utility easement and temporary construction easement from Carol Swilley.
- D. Authorization for the mayor to accept a deed of dedication for a permanent utility easement and temporary construction easement from Steve L. Miller.
- E. Approval of and authorization for the Mayor to sign the General Contract for Services between the City of Flowood and MagCor Industries, subject to final review by the city attorney.

A motion was made by Alderman McDaniel to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

**Item # 3 – Jeffrey Welborn – Fire Chief**

- A. Personnel Recommendation – Promotion of Private Arius Mallard to Lieutenant Step 6

Jeffrey Welborn recommended promoting Private Arius Mallard to a Lieutenant Step 6 position. A motion was made by Alderman Harmon to promote Private Arius Mallard to a Lieutenant Step 6 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 4 - Ricky McMillian – Police Chief**

A. Personnel Recommendation – Dispatcher Step 4 (Casey Bowen)

Ricky McMillian recommended hiring Casey Bowen in a Dispatcher Step 4 position. A motion was made by Alderman Robbins to hire Casey Bowen in a Dispatcher Step 4 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Patrolman Step 5 (Mackenzie Davis)

Ricky McMillian recommended hiring Mackenzie Davis in a Patrolman Step 5 position. A motion was made by Alderman Harmon to hire Mackenzie Davis in a Patrolman Step 5 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 5 – Chris Bowers – Parks and Recreation**

A. Personnel Recommendation – Laborer Step 1 (Regan Holyfield)

Chris Bowers recommended hiring Regan Holyfield in a Laborer Step 1 position. A motion was made by Alderman Harmon to hire Regan Holyfield in a Laborer Step 1 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 6 – Paul Forster – Director of Utilities and Engineering**

A. Approval of Final Plat for Lot 1 & Lot 2 Manship Properties, L.P. (Tidal Wave Car Wash Parcel)

Paul Forster presented and recommended approval of the final plat for lot 1 and lot 2 Manship Properties, L.P. (copy attached). A motion was made by Alderman Robbins to approve the final plat for lot 1 and lot 2 Manship Properties, L.P. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 7 – Other Business**

There was no other business to come before the Board.

**Item # 8 - Adjourn**

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman McDaniel whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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DON FLYNT, MAYOR PRO TEMPORE

ATTEST:

  
JOSH CARLISLE, CITY CLERK

