

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held August 7, 2023
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on August 7, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Paul Forster, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman Robbins.

Item # 1 – Approval of Consent Agenda Items – See list attached.

- A. Approval and/or Corrections of the minutes of the Board meeting for July 17, 2023.
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the North Flowood Drive Improvements Docket.
- E. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- F. Approval of the proposed Bike/Multiuse trail Claims Docket.
- G. Approval of the Water and Sewer 592 Improvements Claims Docket.
- H. Approval of the Water Meter Changeout Project Claims Docket.
- I. Approval of the Highway 471 Water and Sewer Improvements Claims Docket.
- J. Approval of the Dogwood Festival Improvements and East Metro Traffic Signals Claims Docket.
- K. Ratification of the suspension of employee #10-118 for three days without pay.
- L. Ratification of the suspension of employee #01-442 for three days without pay.
- M. Approval of Memorandum of Understanding entered into between the Department of Finance and Administration and the City of Flowood Board of Aldermen for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Flowood in paying costs associated with the local project (Liberty Road and Liberty Park Improvements) specified in section 28 (ka) of House Bill 603, 2023 Regular Legislative Session.
- N. Approval of Memorandum of Understanding entered into between the Department of Finance and Administration and the City of Flowood Board of Aldermen for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Flowood in paying costs associated with the local project (North Flowood Drive Improvements) specified in section 28 (jz) of House Bill 603, 2023 Regular Legislative Session.
- O. Approval of a software lease agreement with Application Data Systems, Inc. (ADSi) for court services and police department software effective October 1, 2023.
- P. Authorization to advertise a notice of public hearing regarding the management of stormwater.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

Item # 2 – Jeffrey Welborn – Fire Chief

- A. Personnel Recommendation – Private 2 Step 1 (Hunter C. May)

Jeffrey Welborn recommended hiring Hunter C. May in a Private 2 Step 1 position. A motion was made by Alderman McDaniel to hire Hunter C. May in a Private 2 Step 1 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Item # 3 - Eric Zetterholm – Acting Police Chief

A. Personnel Recommendation – Patrol Division Step 4 (Jarrot Langston)

Acting Police Chief Eric Zetterholm recommended hiring Jarrot Langston in a Patrol Division Step 4 position. A motion was made by Alderman Harmon to hire Jarrot Langston in a Patrol Division Step 4 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Patrol Division Step 1 (John Goodwin)

Acting Police Chief Eric Zetterholm recommended hiring John Goodwin in a Patrol Division Step 1 position. A motion was made by Alderman Harmon to hire John Goodwin in a Patrol Division Step 1 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Patrol Division Step 1 (Kyle Berry)

Acting Police Chief Eric Zetterholm recommended hiring Kyle Berry in a Patrol Division Step 1 position. A motion was made by Alderman Harmon to hire Kyle Berry in a Patrol Division Step 1 position. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 4 – Josh Carlisle – City Clerk

A. Personnel Recommendation – Billing Clerk Step 12 (Karlee Ledbetter)

Josh Carlisle recommended hiring Karlee Ledbetter in a Billing Clerk Step 12 position. A motion was made by Alderman Harmon to hire Karlee Ledbetter in a Billing Clerk Step 12 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Item # 5 – Paul Forster – Director of Utilities and Engineering

A. Approval of Final Plat for Pinehurst Phase 2 Lot 2

Paul Forster recommended approval of the final plat for Pinehurst Phase 2 Lot 2. A motion was made by Alderman Robbins to approve the final plat for Pinehurst Phase 2 Lot 2. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

B. Approval of Final Plat for Pinehurst Phase 3 Lot 10

Paul Forster recommended approval of the final plat for Pinehurst Phase 3 Lot 10. A motion was made by Alderman McDaniel to approve the final plat for Pinehurst Phase 3 Lot 10. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

C. Approval of Final Plat for Waterpointe Commercial

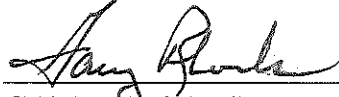
Paul Forster recommended approval of the final plat for Waterpointe Commercial. A motion was made by Alderman Robbins to approve the final plat for Waterpointe Commercial. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

Item # 6 - Other Business

There was no other business to come before the board.

Item # 7 - Adjourn

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.



GARY RHOADS, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK



CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held August 21, 2023
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on August 21, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Tamela Bowers, Eric Zetterholm, Cory Ladner, Paul Forster, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman McDaniel.

Item # 1 – Public hearing on the City of Flowood Fiscal Year 2024 budgets and millage rate – Josh Carlisle

The prerequisites for the public hearing having been satisfied, the mayor opened the hearing and asked for those desiring to speak for or against the fiscal year 2024 Budgets and Millage Rate to speak. City Clerk, Josh Carlisle, explained the details of the Fiscal Year 2024 Budgets and Millage Rate. No one else came forward to speak. The Mayor closed the public hearing.

Item # 2 – Adopt the resolution setting the ad valorem tax levy at 20 mills for the fiscal year 2024

A motion was made by Alderman McDaniel to adopt a Resolution setting the ad valorem tax levy at 20 mills for fiscal year 2024. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Item # 3 – Approval of the Consent Agenda

- A. Approval and/or Corrections of the minutes of the Board meeting for August 7, 2023.
- B. Approval of a 36 – month lease with RJ Young for the copier at the administrative/water department.
- C. Approval of resolution authorizing the mayor to execute quitclaim deed abandoning property to Gardens of Waterton LLC d/b/a Gardens of Waterpointe, an Arkansas limited liability company.
- D. Approval of memo for policy on hiring part time employees for the fire department.
- E. Authorization for the city attorney to sign an agreement with Thompson Reuters to provide West Proflex online legal research databases.
- F. Approval of resolution accepting deed of dedication from Medical Parkway, LLC.
- G. Approval of resolution accepting deed of dedication from Champagne Towers, LLC.

A motion was made by Alderman Flynt to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

Item # 4 – Jeffrey Welborn – Fire Chief

- A. Personnel Recommendation – Private 2 Step 11 (Austin Wilson)

Jeffrey Welborn recommended hiring Austin Wilson in a Private 2 Step 11 position. A motion was made by Alderman Smith to hire Austin Wilson in a Private 2 Step 11 position. This motion

was seconded by Alderman Robbins and received unanimous approval from all Board members present.

Item # 5 - Paul Forster – Director of Utilities and Engineering

A. Personnel Recommendation – Water Department Laborer Step 5 (Arrex Purry)

Paul Forster recommended hiring Arrex Purry in a Water Department Laborer Step 5 position. A motion was made by Alderman Harmon to hire Arrex Purry in a Water Department Laborer Step 5 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

Item # 6 – Cory Ladner – Public Works Operations

A. Personnel Recommendation – Landscape Department Laborer Step 4 (Dontae Goree)

Cory Ladner recommended hiring Dontae Goree in a Landscape Department Laborer Step 4 position. A motion was made by Alderman Harmon to hire Dontae Goree in a Landscape Department Laborer Step 4 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

Item # 7 - Other Business

A. There was no other business to come before the Board.

Item # 8 - Adjourn

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman Flynt whereupon the meeting was adjourned with the unanimous approval from all Board members present.



GARY RHOADS, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK

