

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held August 5, 2019
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on August 5, 2019 at 6:30 P.M., when and where the following were present to wit:

Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Don Flynt, Alderman Kathy Smith, Alderman Dusty Rhoads, Alderman Kirk McDaniel, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry, Garry Miller, Chief of Police Ricky McMillan, Johnny Dewitt, Fire Chief Jeffrey Welborn, Chris Bowers, Paul Forster, Tamela Bowers, Greg Wilcox, and Mike Prestage.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Smith.

Item # 1 – Approval of the Consent Agenda

- A. Approval and/or corrections of minutes of the board meeting for July 15, 2019.
- B. Approval of General Claims Docket, Supplemental Claims Docket, and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the Flowood R/C Park Claim Docket.
- E. Approval of the Conference Center Road Project Claims Docket.
- F. Approval of the Water Well and Tank Project Claims Docket.
- G. Approval of the Old Fannin Road Overlay Claims Docket.
- H. Approval of the Water and Sewer 592 Improvements Claim Docket.
- I. Approval of the Refuge Golf Course Improvements Claim Docket.
- J. Approval of the Liberty Park Improvements Claim Docket.
- K. Approval to accept the FY 2020 Police Traffic Services Grant in the amount of \$54,497.00 from the Mississippi Department of Public Safety.
- L. Approval to declare the attached list of Police Department property to be declared surplus property and auctioned, traded, transferred or destroyed.
- M. Approval of a lateral transfer of Robin Lee from the Fire Dispatch to Police Dispatch. The rate of pay will remain the same.
- N. Approval of a lateral transfer of Amanda Clark from Deputy Court Clerk to Fire Dispatcher. The rate of pay will remain the same.
- O. Approval of the lateral transfer of Jennifer Manning from Fire Dispatch to Deputy Court Clerk. The rate of pay will remain the same.
- P. Approval of the lateral transfer of Kellie McBee from Police Dispatch to Deputy Court Clerk. The rate of pay will remain the same.
- Q. Authorization to make the budgeted transfers and to clear any due to from accounts as of June 30, 2019.
- R. Authorization to transfer the funds from the Bond Construction Fund to General Fund for expenses paid out of General Fund for the Conference Center site work, golf course improvements, and the Conference Center Roadway as of June 30, 2019.
- S. Approval and acceptance of Donation Deed of Dedication from Baycastle Properties, L.P. for three parcels of property totaling approximately 6.70 acres.
- T. Authorization to advertise for Public Hearing for the FY 2020 City-Wide Budgets and tax levy in the Rankin County News. The hearing date will be August 19, 2019.
- U. Approval and authorization for the Mayor to sign the Joint Service Agreement between the City of Flowood and the International Futbol Club of Mississippi, LLC.
- V. Approval of updates to the Flowood Police Department Policy and Procedure Manual.
- W. Approval of Resolution authorizing the City of Flowood to acquire a parcel of property from the Circle Bend Homeowners Association, Inc. to enable the City to refurbish a pump station.

A motion was made by Alderman Flynt to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

Item # 2 – Jeffrey Welborn – Fire Chief

A. Personnel Recommendation – Private II Step 4 (William A. Cauthen)

Jeffrey Welborn recommended hiring William A. Cauthen in a Private II Step 4 position. A motion was made by Alderman Smith to hire William A. Cauthen in a Private II Step 4 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Promotion of Captain Timothy Upchurch to Battalion Chief Step 12+ (Timothy Upchurch)

Jeffrey Welborn recommended promoting Captain Timothy Upchurch to a Battalion Chief Step 12+ position. A motion was made by Alderman Rhoads to promote Captain Timothy Upchurch to a Battalion Chief Step 12+ position. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Promotion of Lieutenant Christopher Wells to Captain Step 4 (Christopher Wells)

Jeffrey Welborn recommended promoting Lieutenant Christopher Wells to a Captain Step 9 position. A motion was made by Alderman Smith to promote Lieutenant Christopher Wells to a Captain Step 9 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

D. Personnel Recommendation – Promotion of Private Shaun Moody to Lieutenant Step 4 (Shaun Moody)

Jeffrey Welborn recommended promoting Private Shaun Moody to a Lieutenant Step 4 position. A motion was made by Alderman McDaniel to promote Private Shaun Moody to a Lieutenant Step 4 position. This motion was seconded by Alderman Rhoads and received unanimous approval from all Board Members present.

E. Personnel Recommendation – Promotion of Private Andrew Carcich to Lieutenant Step 3 (Andrew Carcich)

Jeffrey Welborn recommended promoting Private Andrew Carcich to a Lieutenant Step 3 position. A motion was made by Alderman Flynt to promote Private Andrew Carcich to a Lieutenant Step 3 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Alderman Rhoads left the meeting.

Item # 3 – Garry Miller – Determination of an emergency and approval of the repair of the Hogg Creek sewer at Waterpointe and authorization for the payment for said emergency repair - MCA Sec. 31-7-1(f)

Garry Miller summarized the flood damage to the Hogg Creek sewer in the vicinity of Waterpointe and Oak Ridge Subdivisions. This situation required immediate attention to prevent a sewage leak. The sewer line had to be re-worked and the sewer main had to be re-located. An emergency existed and a delay incident to giving the opportunity for competitive bidding would have been detrimental to the interests of the city. Photographs of the creek and sewer line in need of repair are attached hereto along with the cost and description of the repairs. A motion was made by Alderman McDaniel to approve the emergency sewer repair to Hogg Creek and authorize the payment for the repairs. This motion was seconded by Alderman Flynt and received unanimous approval from all Board members present.

Alderman Rhoads returned to the meeting.

Item # 4 - Other Business

A. An update on the Flowood Chamber of Commerce – Jennifer Anderson.

Item # 5 - Adjourn

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman McDaniel whereupon the meeting was adjourned with the unanimous approval from all Board members present.



GARY RHOADS, MAYOR

ATTEST:



JOSHUA CARLISLE, CITY CLERK



CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held August 19, 2019
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on August 19, 2019 at 6:30 P.M., when and where the following were present to wit:

Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Dusty Rhoads, Alderman Kirk McDaniel, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry, Garry Miller, Chief of Police Ricky McMillan, Fire Chief Jeffrey Welborn, Chris Bowers, Paul Forster, and Mike Prestage.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Rhoads.

Alderman Don Flynt entered the meeting.

Item # 1 – Public hearing on an application filed by Staci Simmons on behalf of SFG-FW, LLC for a height variance for a sign to be located at 372 Ridgeway (Tax Parcel # G10-63-100). The variance requested is for an additional six inches in sign height (total height to be 36”). The variance is needed for sign visibility. – Mike Prestage

A public hearing was held for consideration of an application (copy attached) filed by Staci Simmons on behalf of SFG-FW, LLC requesting a height variance of an additional six inches for a sign to be located at 372 Ridgeway (Tax Parcel # G10-63-100) in Flowood, MS. It was confirmed that the prerequisites for the notice of the public hearing had been satisfied. The Mayor opened the hearing. Mike Prestage presented the application. Staci Simmons addressed the Board in favor of the application. No one addressed the Board in opposition to the application. The Mayor closed the public hearing. Thereupon, Alderman McDaniel moved to adopt an Ordinance (copy attached) granting the application filed by Staci Simmons on behalf of SFG-FW, LLC requesting a height variance of an additional six inches for a sign on property located at 372 Ridgeway (Tax Parcel # G10-63-100) in Flowood, MS. This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

Item # 2 – Public hearing on the City of Flowood Fiscal Year 2020 Budgets and Millage Rate – Josh Carlisle

A public hearing was held to consider the City of Flowood’s fiscal year 2020 budgets and millage rates. It was confirmed that the prerequisites for the notice of the public hearing had been satisfied. The Mayor opened the hearing and asked for those desiring to speak for or against the fiscal year 2020 Budgets to speak. City Clerk, Josh Carlisle, explained the details of the Fiscal Year 2020 Budgets and Millage Rate. No one else came forward to speak and the Mayor closed the public hearing.

Item # 3 – Adopt a Resolution setting the Ad Valorem Tax Levy at 20 Mills for the Fiscal Year 2020.

A motion was made by Alderman Harmon to adopt a Resolution setting the ad valorem tax levy at 20 mills for the fiscal year 2020. This motion was seconded by Alderman Rhoads and received unanimous approval from all Board Members present.

Item # 4 - Approval of the Consent Agenda

- A. Approval and/or corrections of minutes of the board meeting for August 5, 2019.
- B. Approval to declare the attached list of Fire Department property as surplus property and that said property be auctioned, traded, transferred or destroyed.
- C. Approval of Resolution by the Board of Aldermen of the City of Flowood, Mississippi declaring the intent to levy a three percent (3%) tax of the gross proceed from the sales of room rentals of hotel and motel rooms for each hotel and motel

operating within the City of Flowood; said hotel and motel room tax being for the purpose of providing funds for the acquisition, construction, reconstruction, expanding, improving, furnishing, equipping, and repairing of a Conference Center; and for related purposes.

- D. Ratification and authorization for counsel to proceed with legal filings necessary to appeal the City of Jackson Ordinance attempting to annex land adjacent to the Jackson Municipal Airport.
- E. Approval of payment to the Hartsfield Booster Club in the amount of \$3,000.00 for the garnet level sponsorship for advertisement/promotion of the City at sporting events and in programs.

A motion was made by Alderman Rhoads to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Flynt and received unanimous approval from all Board members present.

Item # 5 – Jeffrey Welborn – Fire Chief

- A. Personnel Recommendation – Private II Step 2 (David C. Ware)

Jeffrey Welborn recommended hiring David C. Ware in a Private II Step 2 position. A motion was made by Alderman Rhoads to hire David C. Ware in a Private II Step 2 position. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

Item # 6 – Ricky McMillan – Police Chief

- A. Personnel Recommendation – Dispatcher Step 1 (Emily Chapman)

Ricky McMillan recommended hiring Emily Chapman in a Dispatcher Step 1 position. A motion was made by Alderman Flynt to hire Emily Chapman a Dispatcher Step 1 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Item # 7 – Paul Forster – Public Works

- A. Approval of change order #1 for the contract with Sports Contractors Unlimited, LLC for a reduction in the amount of \$31,529.91 and an additional sixty days.

A motion was made by Alderman McDaniel to approve the change order with Sports Contractors Unlimited, LLC. This motion was seconded by Alderman Flynt and received unanimous approval from all Board members present.

- B. Approval of the close out documents and final payment in the amount of \$88,646.18 to Sports Contractors Unlimited, LLC for the turf project at Liberty Park.

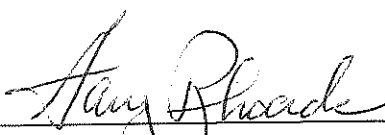
A motion was made by Alderman Rhoads to approve the close out documents and final payment to Sports Contractors Unlimited, LLC. This motion was seconded by Alderman Harmon and received unanimous approval from all Board members present.

Item # 8 - Other Business

- A. An update on the Flowood Chamber of Commerce – Amanda Carraway.

Item # 9 - Adjourn

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman Rhoads whereupon the meeting was adjourned with the unanimous approval from all Board members present.



 GARY RHOADS, MAYOR

ATTEST:



JOSHUA CARLISLE, CITY CLERK

