

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held April 1, 2024**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on April 1, 2024, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Tamela Bowers, Eric Zetterholm, Daniel Lang, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman Robbins.

**Item # 1 – Approval of Consent Agenda Items – See list attached.**

- A. Approval and/or Corrections of the minutes of the Board meeting for March 18, 2024.
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- E. Approval of the Water Meter changeout project Claims Docket.
- F. Approval of the FY 2024 Road Projects Claims Docket.
- G. Approval of the LPA Multi-use Trail Projects Claims Docket.
- H. Approval of the North Flowood Drive Improvements Claims Docket.
- I. Approval of the Liberty Park Improvements Claims Docket.
- J. Approval of Resolution authorizing the City of Flowood to sell Dimitri Ellison his issued police department sidearm in compliance with state statute.
- K. Approval of a Memorandum of Understanding between the Mississippi Outdoor Stewardship Board of Trustees and the City of Flowood for paying costs not to exceed \$160,000.00 for improvements at the Flowood Nature Park.
- L. Authorization to advertise for bid for improvements to Adams Street Park.

A motion was made by Alderman Robbins to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Harmon and received unanimous approval from all Board members present.

**Item # 2 – Jeffrey Welborn – Fire Chief**

- A. Personnel Recommendation – Private II Step 5 (Daniel D. Watkins)

Fire Chief Jeffrey Welborn recommended hiring Daniel D. Watkins in a Private II Step 5 position. A motion was made by Alderman Smith to hire Daniel D. Watkins in a Private II Step 5 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 3 - Eric Zetterholm – Police Chief**

- A. Personnel Recommendation – Patrolman Step 1 (Calvin Torrey)

Police Chief Eric Zetterholm recommended hiring Calvin Torrey in a Patrolman Step 1 position. A motion was made by Alderman Harmon to hire Calvin Torrey in a Patrolman Step 1 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Patrolman Step 1 (Mathew Ryals)

Police Chief Eric Zetterholm recommended hiring Mathew Ryals in a Patrolman Step 1 position. A motion was made by Alderman Smith to hire Mathew Ryals in a Patrolman Step 1 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 4 - Other Business**

There was no other business to come before the Board.

**Item # 5 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSH CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held April 15, 2024**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor Pro Tempore and Board of Aldermen of the City of Flowood met at their regular meeting place on April 15, 2024, at 6:30 P.M.

The following members were present: Mayor Pro Tempore Don Flynt, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Eric Zetterholm and Paul Forster. Also, see the attached list.

The Meeting was called to order by Mayor Pro Tempore Don Flynt.

The invocation was given Alderman Deron Harmon.

**Item # 1 – Approval of Consent Agenda Items – See list attached.**

- A. Approval and/or Corrections of the minutes of the Board meeting for April 1, 2024.
- B. Ratification of the execution of a weather insurance policy for the Flowood Family Festival in the amount of \$11,540.00 with Arthur J. Gallagher & Co.
- C. Ratification of the agreement with High-Tech Special Effects, Inc. for the Flowood Family Festival fireworks display in the amount of \$3,500.00.
- D. Approval of payment to the Flowood Chamber of Commerce in the amount of \$50,000.00 for the FY 2024 budgeted transfer.
- E. Approval of resolution approving acquisition of certain properties owned by Illinois Central Railroad Company, and for related purposes.
- F. Authorization to execute a Paramedic Training Agreement between the City and Pt. Christon K. Davis for the 2024-2025 class year.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

**Item # 2 - Paul Forster – Director of Engineering**

- A. Award Term Bid for Flexible Porous Paving & Related Items

Paul Forster presented the bids for flexible porous paving & related items and recommended accepting the bids submitted by Sikes Equipment Company, LLC to establish unit prices as advised by Benchmark Engineering & Surveying (copies attached). A motion was made by Alderman McDaniel to accept the bids for flexible porous paving & related items submitted by Sikes Equipment Company, LLC to establish unit prices as advised by Benchmark Engineering & Surveying. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

- B. Award the Bid for the Laurelwood Detention Pond Project

Paul Forster presented the bids for the Laurelwood Detention Pond Project and recommended awarding the bid to Hemphill Construction Company, Inc. in the amount of \$593,496.00 (copies attached). A motion was made by Alderman McDaniel to award the bid to Hemphill Construction Company, Inc. in the amount of \$593,496.00. This motion was seconded by Alderman Smith and received unanimous approval from all Board Members present.

**Item # 3 - Other Business**

There was no other business to come before the Board.

**Item # 4 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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Don Flynt  
DON FLYNT, MAYOR PRO TEMPORE

ATTEST:

Josh Carlisle  
JOSH CARLISLE, CITY CLERK

